



**Next Step Ministries, Inc.**  
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Madison WI 53713  
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www.nextstepministries.com

## Next Step Ministries New Project Application

Full Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone Number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Additional Contacts (Name, Phone Number, Email):

Do you own or rent your home?

What are your primary building needs? (Scope of Work)

Next Step asks each family we work with, to be a part of our Pay it Forward Program. This simply means, we invite each family to contribute towards 25% of the total project cost whether through finances, sweat equity, attending community gatherings, etc. We will put together a plan of what that can look like for you, *if* we confirm we will be working at your home.

- I agree to being a part of the Pay it Forward Program and recognize I will be invited to contribute to the project *if* Next Step commits to working at my home.

As shared above, we desire for you, your family, and your friends to get involved! What talents, gifts, or passions could you contribute to the work being done on your home, with your neighbors', or in your community?

I, \_\_\_\_\_, hereby give permission to Next Step Ministries staff, contractors or volunteers, to access and enter the property and house listed above, for the purpose of home repair or maintenance. It is fully understood that this form is not an obligation for Next Step Ministries to perform any home repair or maintenance. Next Step Ministries retains the right not to work on the property listed above. Next Step will make every effort to finish each project in a reasonable amount of time and will provide you with estimated timetables for construction. However, unforeseen circumstances may delay a project. We will communicate with you regularly to give you updates on the project. Next Step assumes responsibility for all Next Step Ministries staff and volunteers while working on your property. Any contractor will be required to carry his or her own liability insurance and have it forwarded to Next Step's main office to keep on file. We agree to hold you harmless in the case of personal injury to Next Step staff and volunteers. In return, it is your responsibility to inform Next Step staff of any inherent dangers while on the property. We also ask you to work with our team to create a safe working environment. I acknowledge that the information I've provided is accurate to the best of my knowledge.

Home Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_